

The South African Weather Service (SAWS) is a Section 3(a) public entity under the Ministry of Forestry, Fisheries and the Environment (DFFE) and is governed by a Board. The organisation is an authoritative voice for weather and climate related services in South Africa and is a member of the World Meteorological Organisation (WMO) to fulfil a range of international obligations of the government. South African Weather Service (SAWS) strives to be a Weather and Climate Centre of Excellence providing innovative solutions to ensure a weather-smart region, sustainable development and economic growth.

The South African Weather Service (SAWS) is therefore seeking to appoint an efficient and enthusiastic person to undertake the role of:

Senior Forecaster – Disaster Risk Reduction

Salary total package: Negotiable

Centre: Head office, Centurion

(Ref. WS01/012024)

Job summary:

- The Senior Forecaster is a shift-worker primarily responsible for forecasting and monitoring of weather, producing of weather forecasting products as well as severe weather warnings.
- S/He is also required to provide a supervisory and technical oversight of weather forecasting activities performed in the office and in regional forecasting offices.

Forecasting and Warning Services:

- Supervise, generate and quality control public and marine weather forecasts according to pre-determined time scales. These include commercial products and services.
- Communicate public weather forecasts and severe weather warnings in different media platforms.

Internal and External Customer Relations:

- Liaise with clients as per office plan.
- Represent SAWS at Stakeholder meetings.

- Promote the awareness of SAWS products and services to all stakeholders.

Administration:

- Perform routine office administration practices including periodic reporting, leave processing, administration of registers, transport administration, etc.
- Assist in the control of acquired stock levels required for operational activities.
- Assist in the effective use of assets and key infrastructure.

Training, Development and Knowledge Management:

- Assist in all training activities related to weather forecasting within the office.
- Provide mentorship and training to junior personnel.
- Conduct case-studies and other research to enhance the accuracy and quality of the products and services offered.

Total Quality Management:

- Develop and review meteorological processes and procedures.
- Promote the SAWS Quality Policy and intergrade it into the day-to-day activities of the office.
- Provide assistance during audits of the office as required.
- Perform regular inspections to ensure all work done is according to documented requirements.
- Ensure that the work environment complies with legislative requirements in relation to Occupational Health and Safety.
- Promote a quality culture amongst the staff within the office.

Minimum Requirements and Attributes:

- BSc Honours Degree in Meteorology or equivalent
- 5 years Weather Forecasting experience.
- Ability to analyse and interpret weather charts, surface observations, upper air observations, weather codes, weather satellite and radar imageries.
- Ability to analyse Numerical Weather Prediction and Ensemble Prediction System products to produce weather forecasts and warnings.

- Comprehensive understanding of Impact-based forecasting.
- Excellent communication skills (written and verbal).
- Ability to work well under pressure.
- Clear understanding of SAWS policies
- Basic understanding of Public Finance and Management Act
- Willingness to work shifts, weekends, and public holidays.
- Excellent corporate communications skills (written and verbal)
- Computer Skills (Ms Word, Excel, PowerPoint)
- Be able to respond well to pressure.
- Have own reliable transport.
- A valid Code EB or Code 08 driver's license (without endorsements).

Please Note:

Enquiries for the above-mentioned positions must be directed to: Ms Thembisa Bixa, at Tel. (012) 367 6091.

Register as user on our website using this link: <https://www.weathersa.co.za/home/vacancies> to apply for the above position and upload your (Comprehensive CV with certified copies of qualifications).

Closing Date: 26 January 2024

Note: Recruitment Agency applicant submissions will not be considered

Preference will be given to People living with disabilities in line with SAWS EE targets. This is an EE position and preference will be given to females, Africans, Indians and Coloureds (AIC). Correspondence will be limited to short listed candidates only. Candidates who have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. The organisation reserves the right not to fill this position. The South African Weather Service is an equal opportunity employer.

Record Reference	HCM-ADVERT-SNR FORECASTER2024
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