

The South African Weather Service (SAWS) is a Section 3(a) public entity under the Ministry of Environment, Forestry and Fisheries (DEFF) and is governed by a Board. The organisation is an authoritative voice for weather and climate related services in South Africa and is a member of the World Meteorological Organisation (WMO) to fulfil a range of international obligations of the government. South African Weather Service (SAWS) strives to be a Weather and Climate Centre of Excellence providing innovative solutions to ensure a weather-smart region, sustainable development and economic growth.

The South African Weather Service (SAWS) is therefore seeking to appoint an efficient and enthusiastic person to undertake the role of:

Chief Meteorological Technician

Salary: Negotiable

Centre: Gqeberha Office

(Ref. WS04/022024)

Key Performance Areas:

- Provide supervisory and technical oversight of Meteorological Observations activities performed within the Office.
- Ensures that all systems and processes involved in Meteorological Observations are performed according to prescribed criteria and that all staff involved are informed of the most current methods and equipment that is employed for these purposes.
- Provide training of staff on the operations of network nodes and instrumentation with the aim of enabling competence in routine maintenance and use.
- Develop and maintain documents to support activities mentioned above and maintain the necessary records to prove system adherence and compliance with documented requirements.
- Responsible for the installation, maintenance and repair of meteorological equipment, including upgrades., in line with applicable international and national standards.

Observation:

- Perform routine weather observation duties that include:-
- Visual weather observation and compile routine reports,
- Providing special reports for changes in weather.
- Providing observation reports timeously as per schedule or as per the timeliness of the client's request
- Downloading of remote observation station data
- Collection and quality control of manual rainfall station
- Supervise and perform quality control of AWS and ARS data and transmission thereof to central data base
- Ensure planned inspection and cleaning of Solys and Biomet stations is carried out timeously.
- Prepare and submit monthly status reports on Research equipment, e.g Solys, Biomet, etcSecond level quality control of data on Quality control done by meteorological Technicians
- Upkeep of the infrastructure maintenance plan and ensure adherence within stipulated timeframes.
- Perform routine and ad hoc maintenance of SAWS Observations infrastructure (Thorough understanding of Automatic Weather Stations is required)
- Keep up breast with the latest developments in weather observational equipment and technologies.

Internal and External Customer Relations:

- Liaise with clients as per office plan.
- Represent SAWS at Stakeholder meetings as per plan.
- Financial and General Administration:
- Assist in the control of acquired stock levels required for operational activities.
- Assist in the effective use of assets and key infrastructure.
- Perform routine office administration practices including lodging claims, leave processing, overtime, transport admiration, periodic reporting, administration of registers etc.
- Training, Development and Knowledge Management

- Assist in all training activities related to weather observation within the office.
- Provide mentorship, skills transfer and training to meteorological technicians.

Total Quality Management

- Apply prevention and corrective action procedures on all findings related to weather observation.
- Promote a quality culture amongst the staff within the office.
- Promote the SAWS Quality Policy and integrate into day-to-day activities of the office
- Provide assistance during audits of the Regional office as required.
- Perform regular inspections to ensure all work done is according to documented requirements.
- Ensure that the work environment complies with legislative requirements relations to OHS.

Minimum Requirements and Attributes:

- A Grade 12 Certificate with Maths and Science.
- Weather Observers certificate and a valid AMO competency certificate.
- Five years' experience in a weather observation environment and preferably as a Senior Meteorological Technician.
- Ability to read, analyse and interpret written request for weather data and information.
- Ability to lead and work in a team.
- Knowledge of international standards such as WMO and ICAO.
- Advanced knowledge of all observation tools.
- A valid code 08 driver's license or higher.

Please Note:

Enquiries for the above-mentioned positions must be directed to: Mr. Denny Maluleke, at Tel. (012) 367 6091.

Register as user on our website using this link: <https://www.weathersa.co.za/home/vacancies> to apply for the above position and upload your (Comprehensive CV with certified copies of qualifications).

Closing Date: 21 February 2024

Note: Recruitment Agency applicant submissions will not be considered

This is an EE position and preference will be given to **Coloured Males, African, Coloured and Indian Females.** Correspondence will be limited to short listed candidates only. Candidates who have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. The organisation reserves the right not to fill this position. The South African Weather Service is an equal opportunity employer.

Record Reference	HCM-ADVERT-CMT2024
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