

# Advertisement



The South African Weather Service (SAWS) is a Section 3(a) public entity under the Ministry of Environmental Affairs and is governed by a Board. The organisation is an authoritative voice for weather and climate related services in South Africa and is a member of the World Meteorological Organisation (WMO) to fulfil a range of international obligations of the government. South African Weather Service (SAWS) strives to be a Weather and Climate Centre of Excellence providing innovative solutions to ensure a weather-smart region, sustainable development and economic growth.

The South African Weather Service (SAWS) is therefore seeking to appoint an efficient and enthusiastic person to undertake the role of:

## **Manager: Cost and Management**

***Salary: Negotiable***

**Ref: WS02/012022**

**Centre: Centurion**

### **Job Summary:**

The position reports directly to the Senior Manager Finance and is responsible for effectively and efficiently managing the costing of products and services, the budgeting process, monthly and quarterly financial reports and the cash management process.

### **Key Performance Areas:**

- Providing costing services for SAWS products (goods and services) and projects
- Manage the SAWS Activity Based Costing model
- Review the aviation traffic information (air traffic volumes)
- Manage SAWS investments and monitor daily and monthly cash flows
- Managing Banking system and SAWS bank profiles
- Preparation of annual budget for the entity and the guidelines thereof
- Preparation of forecasts, analysis of performance against budget and investigate significant variances on under/overspent areas in budget
- Review the quarterly report for submission to National Treasury
- Responsible for preparation of the ENE / MTEF budget cycle
- Preparation and analysis of monthly financial reports

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- Assist in the preparation of the annual financial statements and the National Treasury Template
- Responsible for the month-end and year-end closure process
- Ensure alignment of budget to SAWS strategic goals in the Annual Performance Plan
- Liaise with internal and external auditors on all audit related matters
- Review and update the Petty Cash, Investments and Donor Funding Standard Operating Procedures
- Review SAWS pricing model
- Review and update the SAWS Finance policy and relevant business processes when required
- Manage and coach the Treasury Bookkeeper

### **Minimum Requirements and Attributes:**

- B. Comm. Degree in Accounting/Finance or related
- A minimum 5 years' relevant experience in cost accounting and financial management
- Experience in bank and cash management
- A minimum 3 years' management experience
- Knowledge of Treasury Regulations, PFMA, and GRAP

### **Technical and Behavioural Competencies Required:**

- Strong business acumen, ethics and integrity
- Good communications skills (written and verbal) at all levels within the business and with stakeholders
- Excellent interpersonal and team working skills
- Meticulous, accurate and pay attention to detail
- Excellent and proven research and analytical skills
- Ability to work under pressure and at times extended hours to meet deadlines

### **Please Note:**

Register as user on our website using this link: <https://www.weathersa.co.za/home/vacancies> to apply for the above position and upload your (Comprehensive CV with certified copies of qualifications).

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Enquiries for the above-mentioned positions must be directed to: Ms Thembisa Bixa, at Tel. (012) 367 6208.

**Note: All applicant's personal information received will be used for purpose of this recruitment process only.**

**Closing Date: 28 January 2022**

Preference will be given People living with disabilities in line with SAWS EE targets  
Correspondence will be limited to short listed candidates only. Candidates who have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. The organisation reserves the right not to fill this position. South African Weather Service is an equal opportunity employer.



<b>Record Reference</b>	HCM-ADVERT-Ref. WS02/012022
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